



RV Educational Institutions

**RV Institute of Technology and Management®**  
Bangalore-560076

**Department of Master of Computer Applications**

<b>Event Name</b>	Building Effective Resume
<b>Date</b>	10 <sup>th</sup> June 2025
<b>Venue</b>	6 <sup>th</sup> Floor Seminar Hall,RVITM
<b>Audience</b>	4 <sup>th</sup> Semester Students of MCA
<b>Resource Person</b>	Ms. Akshitha R, Senior Developer, Pantech Solutions India Pvt Ltd.
<b>Faculty Coordinators</b>	Dr.R. Saravanan and Mr.Jayaramu M

**Objective of the Program:**

To equip the students with the knowledge to create a professional, impactful resume that effectively highlights their qualifications, skills, and experiences, tailored to specific job roles or academic opportunities, Avoid Common Mistakes, Develop ATS-Friendly resumes.

**Outcomes:**

- Self-Assessment & Career Clarity
- Writing Skills
- Resume Formatting & Design
- Targeting & Customization.
- Professional Branding

**Feedback:**

Building Effective Resume conducted by Ms. Akshitha R was highly informative and engaging. It gave us a clear understanding of how to present our qualifications and experiences effectively on a resume.

The session on Building Effective Resume for Applicant Tracking Systems (ATS) was particularly valuable, as many of us were unaware of this aspect. Overall, it was a very useful session that boosted our confidence in preparing resumes for internships and job opportunities.

**Conclusion:**

Building an Effective Resume session provided valuable insights into crafting a resume that highlights one's strengths, skills, and experiences in a professional and impactful manner. Participants learned the importance of clarity, structure, and customization for different roles. The session emphasized the need to focus on achievements rather than just responsibilities, use action-oriented language, and avoid common pitfalls like irrelevant information or grammatical errors.

The event was organized under the guidance of:

- Dr. M.Mrunalini , Professor and Head of the Department, MCA
- Dr. R.Saravanan, Assistant Professor, MCA
- Mr. Jayaramu.M, Assistant Professor, MCA



